



## Dual Enrollment Registration Information

*Registration for Fall classes will open in April. Spring registration will open in November.  
Once registration opens, counselors will assist students in completing registration.*

**Please contact your school counselor for assistance with registering for dual enrollment.**

**Step #1:** Select the below link (Dual Enrollment Admission) and scroll to bottom of page on far right corner and follow all instructions.

### STEP 1: DUAL ENROLLMENT REGISTRATION

**Step #2:** Complete the online DE Grant Application. Read tips below before beginning. **Students who have never applied for the Dual Enrollment grant will register and create an account.** (Students who have previously applied for a DE Grant will log in and select the appropriate dual enrollment grant year. See counselor for more info)

Once you have created an account, you will log-in and select the appropriate dual enrollment grant year to apply. See your counselor for correct link.

For the question, date of TN residence, please enter the date you moved to TN (this could also be your birth date, if you were born in TN).

Finally, make sure you select WSCC for the corresponding college, not the college you plan to attend after high school graduation.

### STEP 2: DE GRANT APPLICATION

**Step #3:** Activate your WSCC account to access StarNet, eLearn, and check or pay fee balances on MyWS. Please note: Students must wait approximately 2 business days after submitting Walters State application (Step #2) to complete this step! Your Walters State Account will allow you to access MyWS, Senators Mail, and eLEARN.

### STEP 3: ACTIVATE WSCC ACCOUNT

**Step #4:** View the WSCC videos: **ELearn Tutorials**

**Step #5:** Pay Fees by tuition deadline. These fees can be paid online through your MyWS account. Please note that any Dual Enrollment Grant fees may not be applied to your account until early August. Please check your WSCC regularly to check balance. Please note payment is made to WSCC and not Cosby High School. See link below for details concerning discount for dependents of a public school teacher or state employee discount. The counseling department can fax or scan the forms and send to WSCC, if preferred.

### FEE PAYMENT INFORMATION

### TEACHER DISCOUNT/STATE EMPLOYEE FORM

### WSCC TRANSCRIPT REQUEST

If you would like to send your WSCC transcript reflecting all your earned DE courses to another college, please click on the above Transcript Request link.